

Directions for Completing the Site Notice

1. The name of the applicant for permission (and not his or her agent) should be stated on the Notice.
2. Delete as appropriate (a) permission (b) outline permission (c) permission for retention (d) permission consequent on the grant of outline permission.

If (d) is being sought, the ref. no. on the planning register of the relevant outline permission should be included.
3. A description of the nature and extent of the development should be inserted. This description shall include:
 - (a) where the application relates to development consisting of or comprising the provision of houses, the number of houses to be provided. 'Houses' includes buildings designed as 2 or more dwellings or flats, apartments or other dwellings within a building;
 - (b) where the application relates to the retention of a structure, the nature of the proposed use of the structure and, where appropriate, the period for which it is proposed to retain the structure;
 - (c) where the application relates to development which would consist of or comprise the carrying out of works to a protected structure or proposed protected structure, an indication of that fact;
 - (d) where the Environmental Impact Statement has been prepared in respect of the planning application, an indication of that fact;
 - (e) where the application relates to development which comprises or is for the purposes of an activity requiring an Integrated Pollution Control Licence or a Waste Licence, an indication of that fact;
 - (f) where a planning application relates to development in a strategic development zone, an indication of that fact; or
 - (g) where a planning application relates to development consisting of the provision of, or modifications to an establishment within the meaning of Part II of the Planning and Development Regulations (Major Accident Directive), an indication of that fact.
4. The location, townland or postal address of the land or structure to which the application relates should be inserted here.
5. Either the signature of the applicant, or the signature and contact address of the person acting on behalf of the applicant should be signed.
6. The date that the Notice is erected or fixed at the site shall be inserted.